Thursday 16th November 2017

**Re: Parent Meeting at Romford Library**

Dear Parent or Carer

I would like to invite you to a meeting on Tuesday 21 November from 3pm at Romford Library. As a new school we are holding these meetings for parents considering sending their child to our Reception classes from September 2018.

During this meeting we will fully update you with information about our school, including our curriculum offer and updates on our fantastic new building which will be ready for the new academic year in 2018. You will also be given the opportunity to ask any questions you may have.

The session will run from 3pm until 4.30pm so feel free to come along at any point between those times. We will be giving you some key information to take home with you as well.

Please do get in touch if you have any questions. I look forward to seeing you at the meeting next week.

Yours sincerely

Raheel Akhtar

Headteacher

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