



CONCORDIA
ACADEMY



Monday 15th January 2018

Dear Parents/Carers,

You may recall that at Parent's Evening, you were told about Tapestry, the online learning journal that we use to capture your children's learning and progress.

As we are always trying to increase parental engagement, we would like for you to start making contributions to your children's learning journals. This will provide another channel of home-school communication and allow us to see some of the ways in which your child demonstrates their learning and skills at home.

The easiest way for you to do this is to download the Tapestry Journal app, available on iOS and Android and log in using the account that you have already set up.

If you have yet to set up your account or would like to add/change an email address, please inform a member of staff.

Using the app, you will be able to upload your observations by following the instructions overleaf. You will also be able to view the observations that we have made in school.

We will send home an "Observation Focus" each week along with the What We Are Learning Next Week letter, giving you an idea as to what you might like to upload onto Tapestry over the coming week. These may include things like, showing us how you can retell our story of the week or how you use technology around the home.

We hope that you are as excited as we are about this opportunity and look forward to seeing all of the great things that your children are getting up to outside of school.

If you have any questions on this, please do not hesitate to ask.

Yours sincerely,

Laura Black

EYFS Leader



How to upload Tapestry observations

Step 1: Download Tapestry Journal app and log in.

Step 2: Select your child.

Step 3: Select 'Notes' tab and complete the Title and Observation fields.

Step 4: Select 'Media' tab and add a photo or video as appropriate.

Step 5: Select 'Save'.

