



CONCORDIA ACADEMY

Union Road, Romford, RM7 0HG
School contact number: 01708 932710
School email: info@concordiaacademy.co.uk

Monday, 14 December 2020

Dear Parents/Carers,

RE: Last Day of Term

The last day of term is Friday 18 December. End of day dismissal will be as shown below:

| | |
|------------|---------|
| Reception | 11.45am |
| Year 1 & 2 | 11.55am |
| Year 3 & 4 | 12.05pm |

All parents and carers are expected to collect their children at the applicable time on the day.

As children will be collected at from 11.45am, no lunches will be provided on the day. However, children will be having a class party and will receive snacks to eat during the morning festivities. Please be advised that this day will also be a Non-Uniform Day for all children, but parents will not be required to contribute a donation.

Please contact the main school office if you have any questions.

Yours sincerely,

Concordia Academy



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