



**CONCORDIA**  
ACADEMY

Union Road, Romford, RM7 0HG  
School contact number: 01708 932710  
School email: [info@concordiaacademy.co.uk](mailto:info@concordiaacademy.co.uk)

Thursday, 30 September 2021

## **RE: Concordia Academy Parent Governor Elections**

Dear Parent/Carer,

The governing body of our school includes 2 parent governors and one of these positions has now become vacant due to the term of office having expired. We are currently looking for a parent volunteer to fill this place.

Parent governors are elected by their fellow parents and are essential to our governing body because they ensure that the other governors are kept in touch with the concerns and issues of most importance to our parents.

Governors are people who wish to make a positive contribution to the school, working in partnership with the Headteacher to promote continuous improvement in the school's performance. A governor's duties include attending at least one governing body meeting per half term; in addition to this, most governors attend one or two committee meetings per term. To support governors in their role, the school buys in support from the Local Authority which offers a high-quality training service for governors, which includes face-to-face training courses, e-learning and a helpline.

At this stage, nominations are requested for parents wishing to stand for election. You may nominate yourself or your partner, provided that 3 other parents sign the nomination, or you may nominate another parent of a child at the school, provided that 2 other parents sign the nomination. The election will be by secret ballot.

Any parent or person having parental responsibility for a child at the school is eligible to make a nomination and to vote. The term of office for parent governors on our governing body is 4 years and the successful candidate does not have to resign if their child leaves the school.



REACH2 Academy Trust, Henhurst Ridge Primary Academy,  
Henhurst Ridge, Branston, Burton-Upon-Trent, DE13 9SZ  
Tel: 01283 246433 – Web: [www.reach2.org](http://www.reach2.org)  
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If you wish to submit a nomination, please complete and return the enclosed nomination form to the school office by Friday 8 October. If the nominee wishes, a brief written statement about him or herself may also be submitted for circulation to the parents, but this is entirely optional.

If you would like some more information before deciding whether to stand for election as a parent governor, I would be happy to meet with you for an informal chat.

Yours sincerely

Raheel Akhtar

Headteacher



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