



Union Road, Romford, RM7 0HG
School contact number: 01708 932710
School email: info@concordiaacademy.co.uk

Friday, 03 September 2021

Dear Parents/Carers,

I hope you have all had a lovely summer.

We are very much looking forward to welcoming yourselves and the children back to school next week. My staff and I are hoping that this will be an uninterrupted school year and a return to normal school life for the children. We will be proceeding cautiously for the first term and lifting some restrictions within school, such as reintroducing singing assemblies for large groups of children. As the COVID picture improves we will be seeking to lift further school restrictions, please see the separate letter on Covid measures for full details.

Below you will find key information about the start of the school year.

Safety Measures

When we reopen, there will still be a number of measures in place to ensure that the school is operating as safely as possible.

Some of these measures are outlined below.

- Children will be expected to wear school uniform every day except on days when they have PE when they should come to school in their PE kit, we are encouraging parents and carers to wash all clothes regularly.
- No visitors will be accepted into the school unless in the case of an emergency and by prior appointment.
- Break and lunchtimes will be staggered to minimise contact between different groups of children.
- All children must bring their own water bottles every day. These will be sent home every day for washing and refilling and should be labelled with your child's name.
- The cycle racks will be out of use so no child is permitted to leave bicycles or scooters on site.

Union Road

We have been informed by the Local Authority that, due to the congestion issues on Union Road, they will be sending a parking warden to the area regularly and ticketing unauthorised parking where necessary. Please avoid driving to school at pick up and drop off times, we advise all parents and carers to walk to and from school with their children.



REACH2 Academy Trust, Henhurst Ridge Primary Academy,
Henhurst Ridge, Branston, Burton-Upon-Trent, DE13 9SZ
Tel: 01283 246433 – Web: www.reach2.org
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Company Number: 08452281 VAT Number: 220 8862 15





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Start and End of Day

Please see the relevant details for each Key Stage below.

	Start of day	End of day
EYFS (Reception)*	8.40-8.50am	3.20-3.30pm
KS1 (Years 1 & 2)	8.40-8.50am	3.00-3.10pm
KS2 (Years 3, 4 & 5)	8.40-8.50am	3.10-3.20pm

*The Reception start and end of day will vary while they are on their transition timetable.

When collecting, Reception parents and carers will be asked to line up at the Reception gate and then collect from directly outside the classroom.

For the first 2-3 weeks, KS1 and KS2 parents and carers will be asked to form a queue in front of cones which will be labelled with each class name. The class teachers will then dismiss in the order of the queue. We ask that you have patience with this system as, although it may take longer at first, it will allow the teachers to become familiar with you and will avoid any confusion at home time.

After the 2-3 week period, parents will no longer need to queue but will wait in the space behind the cones and the teachers will then dismiss as they currently do.

As usual, if you have any questions or concerns that you need to communicate with your child's class teacher, please wait until they finish dismissing the whole class.

Lunches

Break and lunchtimes will be staggered to minimise contact between different key stages. The kitchen will prepare hot lunches for all year groups, with Reception and Y1 having lunch in the hall, whilst Y2-Y5 will eat their school dinners in their classrooms.

We are a healthy eating school and we encourage our children to make healthy, nutritious choices at mealtimes. If your child brings a packed lunch to school then please ensure that it is in line with the following guidance:

- Children are only allowed to bring plain water to school – no flavoured water, juice, smoothies, fizzy drinks, etc.
- No chocolate or sweets of any kind
- No cakes of any kind



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- Children are allowed one packet of crisps in their packed lunch box.
- Packed lunches should not contain unhealthy foods - i.e. fried foods,
- Packed lunches should contain some fruit, and vegetables or salad

The following link will take you to the Change 4 Life healthier lunchbox recipes which contains lots of guidance on how to create a healthy packed lunch box for your child each day.

<https://www.nhs.uk/change4life/recipes/healthier-lunchboxes>

Please do let us know if you have any questions.

Yours sincerely

Raheel Akhtar
Headteacher



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