

# Midday Assistant

**Post Title:** Midday Assistant

**School / Location:** Concordia Academy, Union Road, Romford, RM7 0HG

**Hours of Work:** 11.30am – 1.30pm (10 hours per week)

**Salary:** Grade 1/2 SCP 1-5 Pro Rata (£4887-£5197)

**Weeks:** 38 weeks (term-time)

**Contract Type:** Permanent

**Closing Date:** Friday 27<sup>th</sup> May 2022

**Start Date:** September 2022

## **Overview:**

Concordia Academy opened as a new free school in 2016 as part of REACH2 Academy Trust. From September 2018, we moved into our superb new purpose built site on Union Road in Romford.

## **About the role:**

The role will be to assist the children during lunchtime and to provide playground support and supervision, including basic medical care where necessary. This role will include the cleaning and tidying of the dinner hall to a good standard after use. You will be working both inside and outside the school building.

## **What we are looking for:**

You will need to be able to work effectively as part of a team, enjoy working with children and demonstrate organisation, patience & understanding. Training, including basic first aid, will be provided.

**Visits to the school are warmly welcomed.**

## **How to apply:**

Completed applications should be returned to:

By Post to: Ms S Clarke, Concordia Academy, Union Road, Romford, RM7 0HG

Or by Email: [info@concordiaacademy.co.uk](mailto:info@concordiaacademy.co.uk)

The contact details are:

Email: [info@concordiaacademy.co.uk](mailto:info@concordiaacademy.co.uk)

Tel: 01708 932710

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REAch2 Academy Trust have an Equal Opportunities Policy for selection and recruitment. Applicants are requested to complete the Trust's online [Equal Opportunities Monitoring Form](#) alongside your application form.

We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. This post is subject to an Enhanced DBS with Child Barred List check.